



VACANCY NOTICE – 2024-SVQ-R1-FGIV-025384

FG IV – Health & Safety Officer – Environmental Support

Type of contract	Member of the European Commission's contract staff, Function Group IV (article 3b of the Conditions of Employment of Other Servants)
Duration of contract	36 months (renewable up to maximum 6 years)
Area	Health & Safety, Environmental
Place of employment	Seville (ES)
Indicative basic salary	3943,39 - 5711,77 € (applicable as of 1 st of January 2024) For more detailed information please consult: Working Conditions

WE ARE

The [Joint Research Centre \(JRC\)](#) provides independent, evidence-based knowledge and science, supporting EU policies to positively impact society.

The current vacancy is with Support Services Unit, JRC.R.1 (located in Seville, SPAIN). The mission of the unit is to support and coordinate the implementation of resource management functions on the JRC Seville Site in a client responsive manner and in compliance with all applicable rules and regulations acting a focus of service support to the Directorates of the Seville Site.

The Unit provides technical support for the scientific programs of the site by developing and maintaining the infrastructure (project, maintenance, space management, and videoconferences technical support), security, logistics (asset management, workspace equipment, document management and library) safety & health (safety officer, local nurse), Environmental & EMAS, procurement, contract management, financial and some punctual HR support services.

The safety officer will ensure, in collaboration with the External Prevention Service, the correct operation of the Prevention Management System for the Sevilla site.

We offer:

The opportunity of joining a dynamic and multinational team, where respect for people and environment are an important part of our core values.

Please see also [Working at the Commission – conditions and environment \(europa.eu\)](#)

WE PROPOSE



The jobholder will be responsible for a variety of tasks as listed in the job description and for implementing for the Seville site the Policy of the Commission on Health, Safety, Prevention, Protection and wellbeing at work. This tasks include:

- Monitor and follow up the activities of the external service provider (SPA – Servicio de prevención Ajeno) to ensure implementation of the actions to maintain / improve the Health & Safety procedures for the JRC Seville site.
- Monitor and follow up all the required actions to ensure coordination with the Construction Safety Coordinator assigned to follow up construction works
- Foster a safety-conscious culture within the organization, proposing and implementing when needed awareness-raising campaigns or similar initiatives.
- Prepare technical specifications.
- Act as Operational Initiating Agent (OIA).
- Contribute to the environmental & EMAS program and act as backup when required.

WE LOOK FOR

We are looking for a dynamic and dedicated Health & Safety Officer. The ideal candidate will be responsible for promoting and raising the standards of Health & Safety at work, ensuring compliance with all applicable regulations and legislation.

- Relevant academic background (architect or engineer)
- At least 3 years' experience as qualified Health & Safety Officer (Master's Degree in Occupational Risk Prevention).
- At least 3 years' experience following up Health & Safety in construction works
- Good organisational skills, especially with regards to priority setting and planning;
- Customer service oriented; ability to identify user's needs and pragmatically propose solutions.
- Proactive and results driven;
- Experience in proactive safety would be definitively an asset.
- Good knowledge of EMAS and Environmental Management systems is highly desirable
- Languages required: Spanish (C1 level) and English (B2 level)

HOW TO APPLY

If you are **already on a valid CAST FG IV reserve list**, or you **have already applied to one of the calls below**, you can directly submit your application at <http://recruitment.jrc.ec.europa.eu/?type=AX>.

If not, before applying to this position, **you must register** for one of the two following:

- the [Call for Expressions of Interest | EU Careers \(europa.eu\)](#) (CAST Permanent FG IV), which is used by a wide range of organisations (institutions, bodies, offices and agencies of the European Union), or



- the [specialised call for researchers](#) (JRC Call COM/1/2015/GFIV – Research), which is mainly used by the JRC.

Note that each of the calls above has **different minimum eligibility requirements and different selection tests**.

The JRC cultivates a workplace based on respect for other people and the environment, and embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.